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| **Name of Reviewer:** | Click here to enter text. | **Date** | Click here to enter text. |
| **Research/Project Title:** | Click here to enter text.  |
| **Principal Investigator:** | Click here to enter text. |

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| 1. **Protocol Review**
 | **YES** | **NO** | **N/A** |
| 1. **Purpose & Background:**
* Does the researcher provide clear purpose with research hypothesis/questions and goal(s) of the study?
 |[ ] [ ]   |
| * Does the researcher provide clear background information and rationale for the research?
 |[ ] [ ]   |
| 1. **PROCEDURES:**
* Has the researcher described all procedures for data collection and analysis?
 |[ ] [ ] [ ]
| * Has researcher identified all types of data to be collected?
 |[ ] [ ] [ ]
| * Are the measurement tools or interview guides thoroughly described?
 |[ ] [ ] [ ]
| * Have measurement tools or interview guides been included with the application?
 |[ ] [ ] [ ]
| 1. **PARTICIPANT POPULATION:**
* Is the subject selection equitable in relation to objectives, setting, and recruitment methods?
 |[ ] [ ]   |
| * Are the inclusion/exclusion criteria for participation provided?
 |[ ] [ ] [ ]
| * Did researcher indicate whether a vulnerable population is included in the study?
 |[ ] [ ] [ ]
| * Will the researcher(s) recruit students from the course(s) they are teaching?
 |[ ] [ ] [ ]
| * Are students recruited from researcher’s course, but not directly?
 |[ ] [ ] [ ]
| 1. **RECRUITMENT MATERIALS:**
* Are recruitment procedures thoroughly described?
 |[ ] [ ] [ ]
| * Have all recruitment materials been included with application?
 |[ ] [ ] [ ]
| 1. **Informed Consent:**
* Will informed consent be sought via a consent form to be signed by prospective subject or the subject’s legally authorized representative?
 |[ ] [ ] [ ]
| * Will electronic informed consent be sought via a recruitment letter with a statement indicating consent is implied by completion of survey/questionnaire?
 |[ ] [ ] [ ]
| * Will informed consent be provided via a recruitment letter with a *Waiver of Documentation of Informed Consent*?
 |[ ] [ ] [ ]
| * If minors are participants, will assent be obtained for children 7 years old and older
 |[ ] [ ] [ ]
| 1. **ETHICAL CONSIDERATIONS:**
* There are adequate provisions to protect the privacy of subjects.
 |[ ] [ ] [ ]
| * Additional safeguards have been included in the study to protect the rights and welfare of subjects vulnerable to coercion or undue influence.
 |[ ] [ ] [ ]
| * Has the researcher properly described all the procedures for keeping data secure?
 |[ ] [ ] [ ]
| * Are there adequate provisions to maintain the confidentiality of data?
 |[ ] [ ]   |
| * Has a risk/benefit analysis has been completed?
 |[ ] [ ]   |
| * Risks to subjects are minimized by using procedures, which are consistent with sound research design and which do not unnecessarily expose subjects to risk.
 |[ ] [ ]   |
|  | **YES** | **NO** | **N/A** |
| * Risks to subjects are minimized by using procedures already being performed on the subjects for other purposes.
 |[ ] [ ] [ ]
| * Risks to subjects are reasonable in relation to anticipated benefits, if any, to subjects, and the importance of the knowledge that may reasonably be expected to result.
 |[ ] [ ]   |
| * The research plan makes adequate provision for monitoring the data collected to ensure the safety of subjects. (“N/A” if < Minimal Risk)
 |[ ] [ ] [ ]

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| 1. **Elements of Informed Consent**
 | **YES** | **NO** | **N/A** |
| 1. At beginning: concise and focused presentation of the key information (including why one may/may not want to participate.
 |[ ] [ ]   |
| 1. The complete official title of research
 |[ ] [ ]   |
| 1. A statement that the study involves research.
 |[ ] [ ]   |
| 1. A statement that the subject should understand information before agreeing to participate.
 |[ ] [ ]   |
| 1. An explanation of the purposes of the research.
 |[ ] [ ]   |
| 1. The expected duration of the subject's participation.
 |[ ] [ ]   |
| 1. A sufficient description of all the procedures to be followed.
 |[ ] [ ]   |
| 1. Identification of any procedures that are experimental.
 |[ ] [ ] [ ]
| 1. Description of foreseeable risks or discomforts to the subject.
 |[ ] [ ]   |
| 1. Description of any possible benefits to the subject or to others.
 |[ ] [ ]   |
| 1. Statement any reasonable alternatives available to subjects.
 |[ ] [ ]   |
| 1. Description of how confidentiality/privacy will be maintained.
 |[ ] [ ]   |
| 1. Statement regarding collection of identifiable private information or identifiable biospecimens.
 |[ ] [ ] [ ]
| 1. Explanation of any compensation in exchange for participation.
 |[ ] [ ] [ ]
| 1. Explanation of any medical treatment to be provided by researcher.
 |[ ] [ ] [ ]
| 1. Statement of rights as a research subject.
 |[ ] [ ]   |
| 1. Contact information for the researchers.
 |[ ] [ ]   |
| 1. Contact information for the NMC IRB
 |[ ] [ ]   |
| 1. Statement that participation is voluntary.
 |[ ] [ ] [ ]
| 1. Additional costs to the subject that may result from participation in the research.
 |[ ] [ ] [ ]
| 1. Procedures for orderly termination of participation by the subject.
 |[ ] [ ] [ ]
| 1. Statement that significant new findings developed during the course of the research that may relate to the subject’s willingness to continue will be provided to the subject.
 |[ ] [ ] [ ]
| 1. Consequences of a subject’s decision to withdraw from the research
 |[ ] [ ] [ ]
| 1. Anticipated circumstances under which the subject’s participation may be terminated by the investigator without regard to the subject’s consent (if applicable).
 |[ ] [ ] [ ]
| 1. Approximate number of subjects involved in the study.
 |[ ] [ ] [ ]
| 1. Statement regarding whether clinically relevant research results, including individual research results, will be disclosed to subjects, and if so, under what conditions.
 |[ ] [ ] [ ]
| 1. Statement of consent (assent).
 |[ ] [ ] [ ]
| 1. Signature blocks of subject and researcher conducting consent discussion (if applicable)
 |[ ] [ ] [ ]
| **All consent documents meet the requirements under 45 CFR §46.116 for expedited or full board review** |[ ] [ ]   |