CREATING/ADDING A GRADING RUBRIC TO AN ASSIGNMENT

You can add a grading rubric to an assignment for students, in addition to grading and adding comments directly to the student from the added rubric.

When creating your assignment, "Grading" by default will display "Graded". To add a grading rubric to your assignment:

Click "Add an Assignment", entering assignment information as needed.

Use the dropdown arrow to select "Graded (Rubric)". By default, a grading rubric template will display with the assignment name, and category and criteria names and scores. (**To add a rubric to an existing assignment, click the "Edit (pencil)" and change from Graded to Graded Rubric.**



1.	You can edit the					
	Rubric name, and	Rubric name: Concept Analysis Rubric				
	Include a	Canadat Analysia Dubria Edita score	_			
	needed.	Concept Analysis Rubric Edit a score Adequate Name (optional) 4 points 3 points Expert 1				
2.	Click the points link in the categories across the top, or the criterion on the left, to	Point value				
		Save Cancel Click to change/add the Name (optional), point value, or delete score category.				
		O Delete this score				
		Add a criterion Add criterion and enter as appropriate.				
	add/edit/delete a					
	category or criteria name.					
	and/or change					
	point values.	Introduction of concept and the rationale for choice of concept.				
3.	Scroll down to					
	"Save your					
	assignment."					
	L					

Note: You cannot enter a range for points. You must enter a number only.

Grading With the Rubric

To score an assignment with a rubric, click the assignment and student name. Click the area of points in the category to assign the points for the assignment. You also have the option to add a personal comment to the student pertaining to the score they received. When you've completed the scoring, the points add automatically.

Pubric						
Stuc	dent's final grade is This grade is a total of scores Test earned on the criteria in the ru below.		in the rubric			
Student rubric is complete, with Discussion Rubric	21/25, B (84%) you can change individual criterion scores below, or you can also <u>manually</u> override the rubric grade in you need to. This discussion grade only. post your response in the week's discussion form is not due until Thursday. December 31 at 12:00 AM					
Relevance of initial post 10/10 points (Excellent 8-10) B I U IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII	Posts a comprehensive initial response that is directly related to the topic. Cites > 1 reference (outside of textbook) that is a current or classic source. Initial post content is substantive, credible, and complete.	Initial posting incorporates some content related to topic. Cites 1 reference (outside of textbook) that is a current or classic source.	rsday, December 31 at 12:00 AM Initial post is off topic; most posts are short in length and offer no further insight into topics. No references are used. Marginal &/or no effort to provide feedback to peers.			
Contribution to learning of peers 8/10 points (Good 6-8) Add a personal comment	points have be resent in- information with a creative viewpoint; compares own ideas with peers and builds on peers' ideas.	en added/scored, rn yellow. with a peer; response close-ended and does not facilitate discussion.				
Promptness & Initiative 3/5 points (Fair 4-6) <u>Add a personal comment</u>	Demonstrates initiative - initial and peer response posts posted early. Posts are thoughtful and substantive. Responds to a minimum of two other students. Consistently uses grammatically correct posts with rare misspellings. APA format is used with few errors. (5 points)	Initial and peer reply posts initiated during the designated week, but late. Responds to one other student. Several grammatical or spelling errors are noted in posts. APA format is used, but there are several errors. (4 points)	Enters one post during the week &/or does not respond to peer's postings within the designated week. Errors in spelling and grammar are evidenced regularly and posts appear hasty. APA format is not used. (3 points)			

In the event that you need to override a rubric grade, you may do so above where the student's final grade displays.

Importing/Inserting a Previous Rubric into Additional Courses

1. Add/ and enter your assignment information

- 2. Use the dropdown arrow to select "Graded (Rubric)". By default, a grading rubric template will Grading: Graded (Rubric) display. ۲
- 3. Click "import an existing one".
- 4. Click the link from the list of your previous rubrics. The imported Rubric will then display. Note: You may need to rename the imported rubric name for this course.
- 5. Scroll down and "Save your assignment."

Set up your rubric @

Create a new rubric below, or import an existing one.

From your file cabinet:						
Assignment	Rubric					
Assignment 7-8: Role Reflection #1	Reflection Rubrid					
Assignment 7-8: Role Reflection #1	Reflection Rubric					
Concept Analysis	<u>Concept Analysis</u> <u>Rubric</u>					
Station #1	Station #1					
Station #2	Station #2					
Station #3	Station #3					
Weeks 2-5 Discussion: Topic 1	Discussion Forum					