**Instructions to the Investigator**:

Upon conclusion of your research study, you MUST submit this form and email to the IRB Chair at IRB@methodistcollege.edu.

**Faculty Mentors**:

If the student who completed the research has graduated and is no longer available, it is your responsibility to complete and submit this form.

|  |  |
| --- | --- |
| **Principal Investigator:** |       |
| **Co-Principal/Secondary Investigator:** |       |
| **Department/Program:** |       | **Phone :** |       |
| **Address:** |       |
| **Research Title:** |       |
| **IRB #:** |       | **IRB Approval Date:** |       |

**REVIEW INFORMATION:**

1. Level of Initial Approval: (*check one*)

[ ]  Exempt [ ]  Expedited [ ]  Full Review

1. Did all subjects complete the study? (*check one*)

[ ]  Yes [ ]  No, please explain:

1. Did any subject voluntarily withdraw from the study? (*check one*)

[ ]  Yes [ ]  No

If yes, please explain:

1. Did any subject suffer an unanticipated adverse event or injury during the study? (*check one*)

[ ] Yes [ ] No

If yes, did you complete and submit an *Adverse Event Report* to NMC IRB? (*check one*)

[ ] Yes [ ] No

If no, describe your response and actions taken to resolve the adverse event:

1. Did you make any changes to your study protocol necessitating a *Request for Modification* during the past year (*Request for Modification* was approved and is on file)? (*check one*)

[ ] Yes [ ] No

1. Provide an assessment of the research:
2. Describe any planned publication (journal article, poster or oral presentation, etc.) derived from the study. *Note: Prior approval from the NMC IRB of any type of publication of research conducted with NMC students is required*.

|  |  |  |  |
| --- | --- | --- | --- |
| **Principal Investigator:** |       | **Date:** |       |
| **Faculty Mentor**  |       | **Date:** |       |

(*if applicable*)

|  |
| --- |
| **Faculty Mentors:** If student is no longer available to sign, please check here:  |[ ]

*Signature certifies that the study has been conducted in full compliance with federal and Nebraska Methodist college regulations governing human subject research as stated in the NMC IRB Handbook.*

Non-Exempt studies are approved for a maximum period of one year. It is the responsibility of the investigator to submit an annual report to the NMC IRB for each year.