**Instructions to the Investigator**:

Upon conclusion of your research study, you MUST submit this form and email to the IRB Chair at [IRB@methodistcollege.edu](mailto:IRB@methodistcollege.edu).

**Faculty Mentors**:

If the student who completed the research has graduated and is no longer available, it is your responsibility to complete and submit this form.

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| **Principal Investigator:** | | | | |  | | | | | |
| **Co-Principal/Secondary Investigator:** | | | | | | |  | | | |
| **Department/Program:** | | | |  | | | | **Phone :** | |  |
| **Address:** | |  | | | | | | | | |
| **Research Title:** | | |  | | | | | | | |
| **IRB #:** |  | | | | | **IRB Approval Date:** | | |  | |

**REVIEW INFORMATION:**

1. Level of Initial Approval: (*check one*)

Exempt  Expedited  Full Review

1. Did all subjects complete the study? (*check one*)

Yes  No, please explain:

1. Did any subject voluntarily withdraw from the study? (*check one*)

Yes  No

If yes, please explain:

1. Did any subject suffer an unanticipated adverse event or injury during the study? (*check one*)

Yes No

If yes, did you complete and submit an *Adverse Event Report* to NMC IRB? (*check one*)

Yes No

If no, describe your response and actions taken to resolve the adverse event:

1. Did you make any changes to your study protocol necessitating a *Request for Modification* during the past year (*Request for Modification* was approved and is on file)? (*check one*)

Yes No

1. Provide an assessment of the research:
2. Describe any planned publication (journal article, poster or oral presentation, etc.) derived from the study. *Note: Prior approval from the NMC IRB of any type of publication of research conducted with NMC students is required*.

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| **Principal Investigator:** |  | **Date:** |  |
| **Faculty Mentor** |  | **Date:** |  |

(*if applicable*)

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| --- | --- |
| **Faculty Mentors:** If student is no longer available to sign, please check here: |  |

*Signature certifies that the study has been conducted in full compliance with federal and Nebraska Methodist college regulations governing human subject research as stated in the NMC IRB Handbook.*

Non-Exempt studies are approved for a maximum period of one year. It is the responsibility of the investigator to submit an annual report to the NMC IRB for each year.