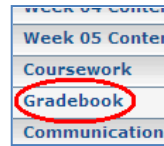


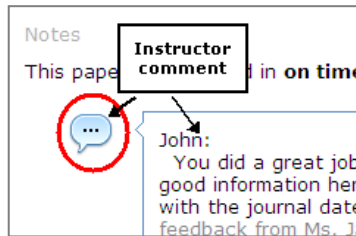
# Grade Comments

## Instructor Comments

1. Click the Gradebook page.
2. Click the Assignment as it is listed on the Gradebook page.
3. Note the instructor comment icon, and the comment in the text area.  
**Note:** Instructor comments are optional, and assignments may not always contain comments/feedback.



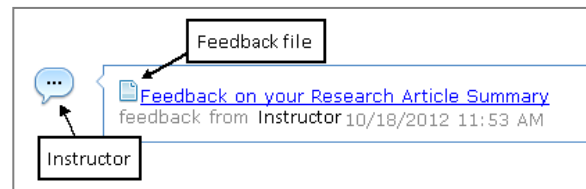
Assignment Grades		
	<a href="#">Quiz 2</a>	0/2
	<a href="#">Research Article Summary</a>	0/1
	<a href="#">Quiz 1</a>	19/
	<a href="#">Research Draft</a>	45/
	Attendance	100



## Feedback File

Instructors may also, or instead, upload a feedback file for assignment comments.

- Click the link to access the feedback/comments file.

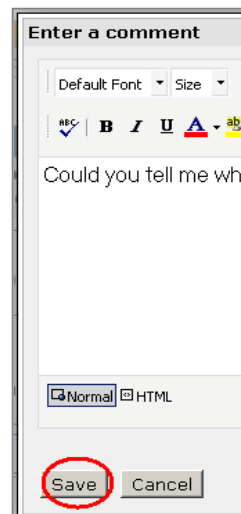


## Add a Comment(s) to the Instructor

1. Repeat Steps 1-2 above.
2. Click the "Add a Comment" link.



3. Enter your comment in the space provided.
4. Click Save.



5. Your comment will now display for the instructor.

You also have the option to edit (pencil) a comment, or delete a comment (trash can).

