

HOW TO ACCESS NEW EMAIL SITE

<https://mobile.bestcare.org>

1. Use link from MyMethodist

Quick Links
[Check Your Email](#)

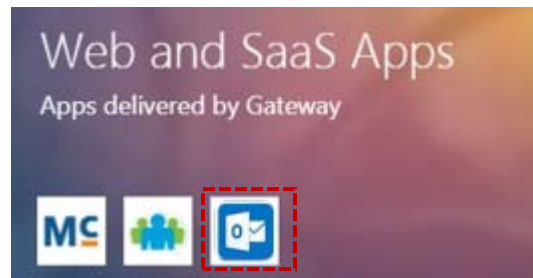
2. Enter your Network logon

Please log on

User name :

Password :

3. Choose the blue icon



4. Click **Outlook/Email**



Outlook Web Access

Microsoft
Outlook Web App

Security ([show explanation](#))

- This is a public or shared computer
- This is a private computer

5. Check 'Use light version'
& enter your credentials

Use the light version of Outlook Web App

User name:

Password:

TROUBLESHOOTING PROBLEMS

If you do not want to install Citrix

click ***Use light version***



If you are returned to the Outlook log in screen again and again

Microsoft®
Outlook Web App

Security ([show explanation](#))

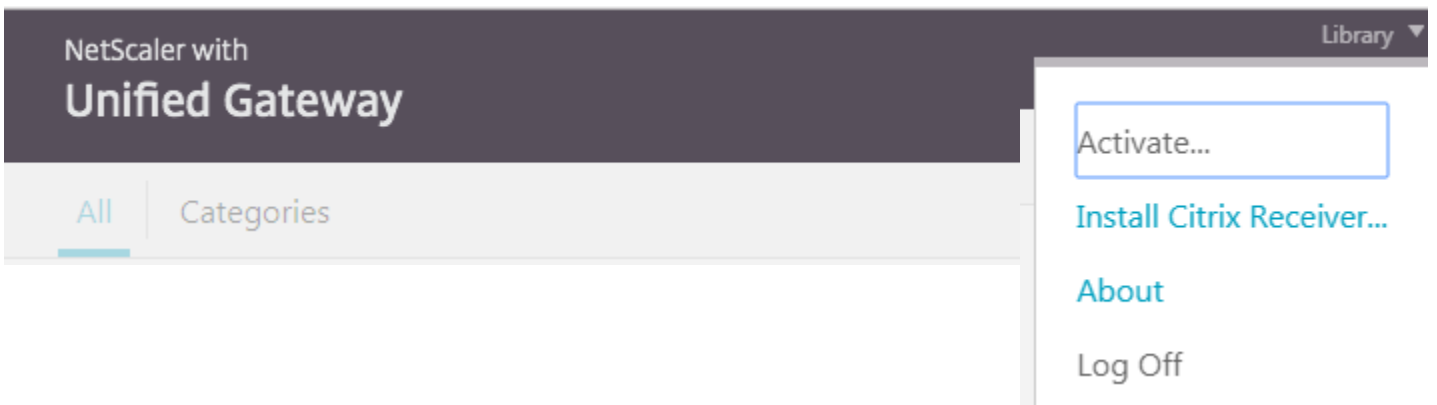
- This is a public or shared computer
- This is a private computer

- Use the light version of Outlook Web App

User name:

Password:

[Sign in](#)



Close the window, log out of Citrix App and repeat steps 1-5

