



**NMC iPad Return Checklist**

Please return this completed form to Ed Tech department along with your iPad and accessories. If you have any questions, please email Ed Tech, [nmchelp@methodistcollege.edu](mailto:nmchelp@methodistcollege.edu)

Employee ID Number: \_\_\_\_\_

Name: \_\_\_\_\_

Department: \_\_\_\_\_

I have returned (check all boxes that apply):

- iPad:
- iPad Pencil (with cap):
- iPad Smart Keyboard:
- Charging cable:
- Charging Brick:

I have reset my iPad back to factory settings:

- Yes:
- No:

If no, enter PIN to access iPad: \_\_\_\_\_

I understand that I am returning the equipment listed above without damage.  
If an item is not returned or is returned with damage, I may be held financially responsible.

Signature (type name): \_\_\_\_\_

Date: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_