



NMC is now migrating to Office 365 or "O365" for short. What does this mean for you as a student? You will be migrated to O365 at some point between April 7th and April 10th.

This means that while you are a student at Nebraska Methodist College you will get the following:

- Web versions of Word, PowerPoint, Excel, OneNote, and Outlook
- Desktop versions of Office on up to 5 PCs or Macs per user
- Office apps on up to 5 tablets or phones per user

You will now be able to access Office apps on the web and you can also install them on your personal devices!

For information on how to access these resources online and how to set up O365 on your **personal laptop or desktop**, watch this short video:

USING OFFICE 365 ON A LAPTOP OR DESKTOP COMPUTER

To see how this all works on your mobile device (phone or tablet), check these out:

- Android Install PDF
- Apple iOS Install PDF
- <u>iPad Install Video</u>

If you have issues getting set up **AFTER** watching these videos, please call NMHS IT at 402-354-2280